

26th May 2011

Dear Parent/Carer

Lateness to lessons

Thank you for your support in improving Learners' attendance and punctuality to school. A small minority of Learners are still late to their lessons and we have introduced a new system to ensure that all Learners are punctual to lessons.

Any Learner in the corridor without a note from their teacher 5 minutes after the start of a lesson, will receive a 20 minute after school detention. The detention will be held in the school hall by the Senior Leadership Team. If a Learner fails to attend the said detention, they will be expected to attend a 1 hour detention the following day after school.

If you wish to discuss this please do not hesitate to contact me.

Yours sincerely

Ms J Lang
Deputy Headteacher